

Fairfield Surgery

High Street, Burwash, East Sussex, TN19 7EU
01435 882306

NEW PATIENT PACK

WELCOME TO OUR SURGERY

Enclosed are:

- Practice information leaflet
- Registration forms
- New patient assessments forms
- Online access information and forms

Please ensure both forms are completed fully, including the postcode of your old and new address. If you don't know your NHS number please phone the surgery you are leaving and ask for it. Once you have the information please return the form with:

- 1 Photographic id (passport or driving licence, birth certificate for children).
- 2 If you have your medical cards from your old surgery please enclose this as well.
- 3 Evidence of address (i.e. utility bill, bank statement, tenancy agreement)

If you are on any regular medication please bring in your repeat slip from previous surgery.

Registration takes two working days (Monday-Friday) to process.

If you have any problems completing your forms or need advice please contact surgery after 11am and we will be happy to assist.

We would like to record your preferred method of contact so that you can receive your health information in a format you can understand.

For most of us our preferred method of contact is our home number or mobile number but for example, if you suffer from hard of hearing or blindness that may not be suitable for you. If you or someone you are caring for wishes us to contact you in another way, please do let us know by informing either reception or the Practice Manager at our surgery. We will then record your needs by highlighting it on your medical records.

FAIRFIELD SURGERY - BURWASH

Welcome to Fairfield Surgery

You will have been offered an appointment to meet one of our nurses following registering as a new patient.

To ensure the smooth running of your appointment please can you bring with you:

- a. a sample of urine
- b. a printed medication list from your old surgery – the right hand side of your prescription (if you have regular medication)
- c. Red Book/immunisation list for all children under five years of age.

Thank you.

FAIRFIELD SURGERY - BURWASH

Communication Consent

Would you like to be included in the following services?

- SMS text messages
-

We have the facility to use the above services to contact you. These may be used to notify you of, for example:

- Appointment reminders or changes to your booked appointment
- Test results
- National issues such as flu pandemics
- The practice being closed due to unforeseen circumstances
- Cancelled clinics including GP, nurse and health care assistant
- Other notifications the practice deem necessary to your health care provision.

If you are happy for the GP Practice to contact you by these means, please complete the form enclosed and provide your contact telephone numbers and email address, including the area code for your landline number.

Disclaimer:

1. The mobile phone number and email address will only be used by the GP Practice and will not be passed to any other parties.
 2. If at any time you would like to opt out of the above services, please make a personal request to the GP Practice and you will be opted out of the service within 48 hours. You may also like to include your reason for opting out, to help us review and improve this service in future.
 3. Your mobile phone number and email address will solely be used by the GP Practice in relation to the health care services offered by the practice. You will be contacted in relation to any other types of products or services.
 4. No personal details will be included in the message to identify you.
- Whilst the GP Practice will regularly check your contact details with you, please be aware that the onus of keeping your contact details current with the practice rests with you.

Text Messages

We can now send you appointment confirmation messages and reminders by text message. If you wish to receive these text messages we require your consent.

If you wish to receive these text messages, please read the disclaimer below then complete and sign the slip below. Return it to the surgery.

- a) I consent to Fairfield Surgery contacting me by text message for the purposes of health promotion, results (in the future) and for appointment reminders.
- b) I acknowledge that appointment reminders by text are an additional service and that these may not take place on all occasions, and that the responsibility of attending appointments or cancelling them still rests with me. I can cancel the text message facility at any time.

Text messages are generated using a secure facility. I understand that they are transmitted over a public network onto a personal telephone and as such may not be secure. However, the practice will not transmit any information which would enable an individual to be identified.

I agree to advise the practice if my mobile number changes or if this is no longer in my possession.

Name: _____ Date of Birth: _____

Mobile Number: _____

Signed: _____ Date: _____

For office use only:			
	Date Received:	Date Actioned:	Initials:

FAIRFIELD SURGERY - BURWASH

Patient Access Online Services



Book your next appointment

You can view, book and cancel appointments at your convenience.

- Quick and easy to use
- Avoid busy telephone lines
- Access out of practice hours
- Electronic management of your appointment.



Request repeat prescriptions

Access a list of your repeat medication and request a repeat prescription.

- Minimise your trips to the practice
- Your request is authorised online by the practice, so you know when it is ready to collect
- Avoid queues and busy telephone lines.

Patient Access – www.patient.emisaccess.co.uk



How to register

To register, ask at reception for details, or go to



Mobile app

The free Patient Access app provides greater convenience for patients who are away from a computer, with access to a Smartphone. Download at **Patient Access**



Safe and secure

All data contained within Patient Access is protected using the highest standard internet security so you can be sure all your personal information is safe and secure.